

PROPERTY ENHANCEMENT COMMITTEE
Landlord Managers Meeting
MEETING MINUTES
August 28, 2019

Present: Trustee Chester Pojack, Jim Hilborn, Paul Gasiiecki, Sandy Gresak, Mohammed Siddiqi

Also Present: *Staff liaison:* Tom Bialas, Steve Kalish, Trustee Mike Light

Absent: Syed Razvi, Chair Bill Schmidt (Excused)

Trustee Pojack, acting as Chair, called the meeting to order at 6:30 PM.

Minutes

The August 28, 2019 minutes were approved.

Discussion Items: Citizen's Code Academy - Yard Maintenance / Fall Cleanup.

Assistant to the Director Bialas (AtD) and Lead Code Enforcement Officer Kalish (LCEO) discussed exterior maintenance and the enforcement of Chapter 3 of the 2006 Property Maintenance Code as amended and adopted by the Village. The presentation and discussion included importance of exterior maintenance as summer concludes and the fall foliage starts to drop.

- With the departure of the leaves and plantings, the areas that may have refuse and rubbish hidden from view become more visible. Vacant properties, as with any property, must be maintained in a clean, sanitary and safe condition. Lawns, leaves, brush and yard waste need to be maintained by property owners. Accessory structures like sheds and fences need to be maintained structurally, kept in good repair, including painted surfaces.
- Removing infestations of insects and rodents help to maintain good health. Animal harborage may become more noticeable around fences, plantings and sheds as the plants give way to fall and winter. Raccoons, skunks and other rodents problems need to be eliminated. Feeding the wild animals encourages them to remain in the area and establish dens under sheds, along fences and in rubbish piles.
- In an effort to maintain their property owners /occupants need to properly dispose of the waste/rubbish/garbage so it does not create additional problems such as blowing around the neighborhood in high winds. Proper waste containers, with lids that secure, are required. Loose bundles need to be properly bound together and placed at the curb for pickup.
- Residents are reminded an area that is neat, clean, and well maintained attracts people who in turn work to maintain those types of conditions. Code Enforcement Officers enforcing the various property maintenance regulations help to maintain a positive image of our neighborhoods.

Topic of Discussion – Miscellaneous Discussion by Committee

- Member Sandy Gresak indicated the recycling company for the Hilltop Shopping Center at Army Trail and Gladstone has been making pickups between the hours of 4:00 and 6:00 AM contrary to the Village Code restricting such activity between 9:00 PM and 7:00 AM. AtD. Bialas to contact the police department to investigate the overnight activity.
- Member Jim Hilborn reported long grass at 166 E. Schubert. LCEO Kalish to assign an officer to investigate.

- Trustee Chester Pojack advised there were numerous signs along Army Trail Road for the new restaurant in Hilltop Center. Signs for Fahrenheit 786, 136 E. Army Trail opening are reportedly posted in the parkway. LCEO Kalish to assign an officer to investigate.
- Trustee Mike Light indicated the residence at 1635 Larry Lane had long grass, as well as not being very well maintained. LCEO Kalish indicated Com Dev was aware of this particular address and recently initiated an investigation into the property.

Next Meeting:

- The next Property Enhancement Committee Meeting will be October 23, 2019 at 6:30 pm with the Landlord/Managers Meeting in the Council Chamber at Village Hall.

Adjourn: Acting Chairman Pojack adjourned the meeting at 7:11 PM.