2025 Business Renewal - Cloudpermit

Glendale Heights Community Development is transitioning to an online Business Licensing system.



2025 Renewal notices will be mailed with instructions to create a Cloudpermit account to renew for 2025.



USA Change country V		
Cloudpe	ermit 🗩	
Log in to communicate with your local government		
Log in	Register for an account	
Email address		
Enter your email address	CREATE NOW	
NEXT		
Forgot your password?		

2025 Renewal notices will be mailed with instructions to create an online Cloudpermit account to renew for 2025. New licenses will also be managed through the Cloudpermit system.

Enter <u>https://us.cloudpermit.com</u> in your Internet browser to "Register for an account" by selecting "Create Now".

Applicants and Businesses will need to have an active email address that they will need to monitor for licensing. For example: an email account can be quickly set up using Google or any other email provider.

	G	
	Create a Google Account	First name
ly	Enter your name	Last name (optional)
	English (United States) 👻	Help Privacy Terms



Enter the email address to be used for Business licensing with the Village of Glendale Heights, review the terms of service and check the yes box to continue. The Cloudpermit screen will advise you that a verification email has been sent to the email address specified for

your account.

Register

Check your email

A verification email has been sent to the email address difference @gmail.com. Please click the link in the message to continue registration.



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🖉 Compose		□ • C :				1–1 of 1 < >
Inbox ☆ Starred	1	G We protect your privace Ads in Gmail are never b	y ased on the content of your emails.			Learn more Dismiss
 Snoozed ▷ Sent 		Primary	Promotions	ළු Social	Complete your account registration Interest	ĸ
 More 		Get started with Gmail		Change profile	Cloudpermit <no-reply@mg.cloudpermit.com> to me 💌</no-reply@mg.cloudpermit.com>	
Labels	+	inbox	٢	image		
		‼□ ☆ Cloudpermit	Complete your account regist	tration - Hi, Welcome t		Cloudp

The email will appear in your email list from Cloudpermit, open and select "Complete registration" to complete the account set up.

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<text><text><text><text><text><text><text><text><text></text></text></text></text></text></text></text></text></text>	Cloudpermit 🗩
Welcome to Cloudpermit You are just a few steps away from completing your account setup. Cite "Complete registration" below to continue. The link is valid for 24 hours. Complete registration It is was not you, you may safely ignore this email. Complete registration It the button does not work, copy this link directly on to your browser. Please Note: This email has been sent from an address that is not monitored. Replies to this email will not be read or responded to. Thank you.	Hi,
Click "Complete registration" below to continue. The link is valid for 24 hours. If this was not you, you may safely ignore this email. Complete registration If the button does not work, copy this link directly on to your browser. Please Note: This email has been sent from an address that is not monitored. Replies to this email will not be read or responded to. Thank you.	Welcome to Cloudpermit! You are just a few steps away from completing your account setup.
The link is valid for 24 hours. If this was not you, you may safely ignore this email. Complete registration If the button does not work, copy this link directly on to your browser. Please Note: This email has been sent from an address that is not monitored. Replies to this email will not be read or responded to. Thank you.	Click "Complete registration" below to continue.
If this was not you, you may safely ignore this email. Complete registration If the button does not work, copy this link directly on to your browser. Please Note: This email has been sent from an address that is not monitored. Replies to this email will not be read or responded to. Thank you.	The link is valid for 24 hours.
Complete registration If the button does not work, copy this link directly on to your browser. Please Note: This email has been sent from an address that is not monitored. Replies to this email will not be read or responded to. Thank you. Cloudpermit	If this was not you, you may safely ignore this email.
If the button does not work, copy this link directly on to your browser. Please Note: This email has been sent from an address that is not monitored. Replies to this email will not be read or responded to. Thank you. Cloudpermit	Complete registration
Please Note: This email has been sent from an address that is not monitored. Replies to this email will not be read or responded to. Thank you. Cloudpermit	If the button does not work, copy this link directly on to your browser.
Cloudpermit 🗩	Please Note: This email has been sent from an address that is not monitored. Replies to this email will not be read or responded to. Thank you.
	Cloudpermit 🗩

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☆ ☺

9:33 AM (20 minutes ago)

← Reply → Forward ③

You will be directed to the Cloudpermit online system from your email link.

	Complete your user de	tails and register an acco	unt	
Complete registration	Name and corporation First name * John	Last name *	_	
	I work on behalf of a corporation or partnership Address Street address 123 Main street	Unit number Apartment, suite, etc.	Lot / Con.	
	Municipality * E.g. Speedway Phone numbers Mobile phone * +1 • (123) 456-7890	State • E.g. Indiana Other phone • +1 • (123) 456-7890	E.g. 20252	Fax (123) 456-7890
	Email address Email address ditimusdogtoo@gmail.com Professional users			
	I am an Architect, Engineer, Designer, Consultan Password Password ©	nt, Contractor or similar		
	COMPLETE REGISTRATION ✓			

Name and corporation			
First name *	Last name *		
John	Doe		
I work on behalf of a corporation o	or partnership		
Address			
Street address *	Unit number	Lot / Con.	
123 Main street	Apartment, suite, etc.		
Municipality *	State *	ZIP code *	
E.g. Speedway	E.g. Indiana	E.g. 20252	
Phone numbers			
Mobile phone *	Other phone		Fax
== +1 • (123) 456-7890	+1 - (123) 45	56-7890	+1 - (123) 456-7890

Fill in the information completely. A red asterisk (*) indicates required fields. Accuracy is very important as incorrect information will inhibit communications between applicants and the Village / Community Development as activities take place in the Cloudpermit program.

Email address Email address ditimusdogtoo@gmail.com Your email, establis filled in and not ab	shed in requesting an account, is le to be altered.
Professional users I am an Architect, Engineer, De Password Businesses will not typic check box for the Licens other modules in Cloudy	ally check the "Professional users" ing module. This box is specific to permit related to permits, zoning, etc.
Password	Password
	Password
COMPLETE REGISTRATION ✓ Cancel	••••••••••••
You will need to create a password for your account and select "Complete Registrations".	Strong COMPLETE REGISTRATION Cancel

Back to top 🔨

Cloudpermit 🗩

You will be directed to the Welcome page for a short video. More videos are available after the introduction. Business Licensing will be managed by the Village in the "Licensing" module.



Welcome Ditimus Too!

Our software empowers you to do community development online. Access Cloudpermit on your phone, tablet, and laptop — whenever and wherever suits you best — 24/7. You can work with your government or agency online to start and finish the work you need to do.

CREATE YOUR FIRST APPLICATION

Before you get started

Using Cloudpermit is easy! Watch the video and check the instructions below.

Select your State and City
 Select your application type.
 You're ready for the next steps!

Need more help? Check out our support portal.



Some steps in the Glendale Heights Licensing module will have requirements specific to our community.

Before you get started

Using Cloudpermit is easy! Watch the video and check the instructions below.

- 1. Select your State and City
- 2. Select your application type.
- 3. You're ready for the next steps!

Need more help? Check out our support portal.

To find out more about Cloudpermit or to get assistance in use of the system, you can click on "Support" to select the "Applicant User Guide" to seek answers to questions you may have.



Using Cloudpermit for the first time?

Check out all the necessary information and learn the basics to get a quick start.

SHOW ME HOW!

Knowledge base

Explore How-To's and learn best practices from our knowledge base.

Account settings

This folder includes articles for creating your Cloudpermit account, and managing your data and password.

Product Features

This folder contains feature descriptions for the Cloudpermit products.

Applicant User Guide

This user guide includes product suppor articles for applicants.

From the Welcome page you can select "Create Your First Application"

CREATE YOUR FIRST APPLICATION	English Select the State, "Illinois" from the drop down list.
1 Select City (Town, Village, County or Community)	Then select "Glendale Heights" from the list.
Select state V	Select municipality
2 Select type of application	Glendale Heights IL

For the 2025 Business Renewal season you will receive your traditional mailed renewal form to assist you in completing the Cloudpermit licensing requirements. You can manage multiple properties from the one registration account. Others related to the business can be associated with the account so communications are received by the managing parties.



Select type of application

You will be directed to "Select types of application". For the purpose of Business Licensing renewal, as well as for new properties to be licensed, select the "Licensing" tab.



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The Licensing box will expand, providing some information, and select the "Create Application" tab to apply for licensing.



Licensing

To apply for license, please select "Create Application" below. There are numerous activities and uses which require licenses, such as: business, gaming, and liquor - among others; please contact the number below if vou are unsure if you need a license.

RENEWALS: Issued Rental Licenses expire annually on January 31st. All other issued licenses expire on December 31st. The Village will send an automatic renewal notice prior to the expirate date. For active licenses: Failure to renew a license by the expiration date may result in fees, fines, suspension or revocation.

TAXATION: It is incumbent upon the license holder to understand, collect, and remit all tax obligations associated with the license.

For any questions, please contact the Community Development Department at (630) 260-6030.

CREATE APPLICATION

Business Licensing/Registration involves "Categories".

Category

- General Business license
- O Home Occupation
- O Ice Cream Mobile Vendor
- O Rental Apartment Complex
- O Rental Condominium Complex
- O Rental Condominium Unit (\$200.00)
- O Rental Single Family Dwelling House/T
- O Waste Disposal

Example:

- A standard business license requires checking the "General Business License" category.
- A waste hauler license requires the "Waste Disposal" category.

Renewal information will indicate a category to select or call for assistance from Community Development Staff.

Upon selecting the Category, a "Work Type" or type of application (New) appears to be selected. Category Work type General Business license 0 New O Home Occupation Ice Cream - Mobile Vendor Ο Rental - Apartment Complex 0 Rental - Condominium Complex 0 Rental – Condominium Unit (\$200.00) 0 Rental - Single Family Dwelling - House/Townhome/Duplex (\$300. Ο Information on the application process will be Waste Disposal provided in the "Good to Know" section that will appear when selecting the category and the fields expand. Good to know All businesses are required to have a Village of Glendale Heights business license to operate in the Village of Glendale Heights. The business license is issued annually and is valid from January 1 through December 31. Vending or coin-operated machines also need to be licensed. The annual license fee is determined upon the gross square footage area of business including basement, mezzanines, storage areas and accessor u believe that this property is not a rental owner occupied professional offices such as architects and engineers, attorneys at law, insurance brokers, real estate brokers, physicians and dentists are exempt but still must register. Click on the "Next" button in the lower right corner of CANCEL the screen page once the Work Target is selected.

You will be prompted to type the address of the Business property in Glendale Heights that will be licensed as a Business property.

 \odot





CANCEL

BACK

You can type a partial address to search or the full address to identify the property for your Business license application for renewal or new license. Once you have your address, click on the "Next" button in the lower right.



Create a new application		
⊘ Category ⊘ Location	Summary	
Summary Below is a summary of your selections. Check that the information is correct befor APPLICATION LOCATION Address 2178 BLOOMINGDALE RD PIN Municipal ID 11035	re selecting 'Finish & Create'.	
APPLICATION TYPE & CATEGORY LICENSING GENERAL BUSINESS LICENSE WORK TYPE AND TARGET NEW APPROVAL AUTHORITY	You will then see a "Summar once confirmed, you can clic Create" button to specify this Business for an application fo	y" of your entries, which k on the "Finish & s property as your or licensing.
GLENDALE HEIGHTS IL, LICENSING INITIALIZATION OF APPLICATION APPLICATION ALREADY SUBMITTED (E.G. BY PAPER OR EMAIL): 12/5/2024,	3:26 PM CANCEL BACK FINISH & CREATE →	

Cloudpermit	⑦ Support Q Messages 요 Tom E
BACK TO DASHBOARD	MORE ACTIONS V
Licensing 2178 BLOOMINGDALE RD, Glendale Heights IL Latest location update: 12/5/2024, 3:30 PM Category Work type	
General Business license New	You will then see your properties
PIN Submitted 02223090090000 12/5/2024, 3:26 PM	"Workspace" to complete the application.
EDIT ED	ld required application parties: Business, Applicant ake sure you have filled in all required form fields. uplication needs to be signed off before submission.
0 PARTIES TO THE APPLICATION	Open ~
5 APPLICATION FORMS	ADD A NEW FORM + Open ~
ATTACHMENTS	Open ~

You will be required to complete the "Application Steps".

- "Parties" you must completed the parties related to "Applicant" and "Business" for the property. (*Two separate Parties*)
- "Application" you must provide the required fields in the "Application Form(s)".
- "Attachments" you may be required to scan in documentation base on your renewal or new application.
 - You may also be required to provide additional attachments as a result of the review conducted before you can pay and receive your Business License for the year.

DRAFT 1/5 NEXT STEP: SUBMITTED CURRENT STEP: REQUIRED TASKS Add required application parties: Property owner 0 \bigcirc Make sure you have filled in all required form fields Fees & Payments Application needs to be signed off before submission Parties Application Attachments to complete required tasks to continue to the next phase Cloudpermit monitors your completion progress with "!" icons (pending completion) which change to check marks for "Tasks" completed and notices about action still needed to complete the application.

APPLICATION



PARTIES TO THE APPLICATION

Mandatory roles for this application

To assign a role, click on the dropdown arrow and choose the action you wish to perform. This will walk you through the process of assigning an existing party to an application role or adding a new party.

ASSIGN ROLES



Additional parties

To invite additional parties to be involved in or have access to the application, click the "+" button to add a someone with their email address and specifying their role.

ADD OR INVITE PARTY +

Ditmus Workspace creator Applicant

View business details

You will need to review "Parties" and specify roles for the
required party types. Click on the "Open" option to the right to expand the fields. To reduce the view click on the "Close".

You can click on the "Pencil" icon by your name to edit/add another role from the list or click on the "Add or Invite Party" box to add and invite the other parties in your business that you want to include so Cloudpermit notifications can also be sent to them.

The Ap multip	pplicant of ple Party	can be up Roles afte	dated to er the two	reflect separate		
	ant and	Business H	Party Role	es are ente	red.	
CURRENT STEP: DRAFT 1/5	NEXT STEP: SUBMITTED					
REQUIRED TASKS	Edit party Added on 10/14/2024 First name * Ditimus	Last name * Too	REMOVE PARTY	CLOSE × Unit number Apartment, suite, etc.		
PARTIES TO THE A Mandatory roles for this application To assign a role, click on the dropo ASSIGN ROLES	City * Glendale Heights Mobile phone * == +1 - 630 555-9999	State * Illinois Other phone == +1 - (123) 456-7890	ZIP code * 60139 Email address ditimusdogtoo@gmail.com	Corporation or partnership Your Company	a new party.	Close 🔿
Applicant PROPER Ditimus Too PROPER Additional parties To invite additional parties to be in	Invitee will act in role(s) of * Applicant - Select Select - Agent	✓ CANCEL X ADD ✓	 Permissions granted for the following Modify application phase View all previous applicable p application & work) 	options, un-select to remove permissions phases (e.g. pre-consultation,		
Ditimus Too Vorkspace creator Applicant ditimusdogtoo@gmail.com +1 630 555-9999	Builder Business manager Designer Payer Property owner Proponent Tenant					

Once you have fulfilled the "Parties" required entries, the "Required Tasks" status bar will have a green check mark in the Parties area, which lets you know to move to the second task...filling in the application.

CURRENT STEP: DRAFT 1/5 NEXT STEP: SUBMITTED	
REQUIRED TASKS	O ① Make sure you have filled in all required form fields. ① Application needs to be signed off before submission. Fees & Payments Image: Comparison of the state of the st
Add required application parties: Property owner Make sure you have filled in all required form fields. Application needs to be signed off before submission.	Additionally, you will note that the list to the right of the "Required Tasks" will be updated and the reminder about adding

Side Note: If you have to stop your application entry, when you sign back in you will see your prior work was automatically saved when signing out.

You will re-open to a "My dashboard" where your work will be searchable by entering the address, name, etc. or in the "Quick search" which will show categories to check.

You can click on the icon at your property on the map to show an "Open Workspace" for your property.



To move on to the next step - click "Open" on the "Application Forms" bar.

5



usiness License/Registration App	Code Red Form	Keyholder and Alarm Form	New Business Building and Zor	ing Application Waste Water D	ischarge Survey Report	
BUSINESS LICENSE/REG	STRATION APPLICATION					
Business Information Business Name			Business Address		You will s	ee that the
Business Phone		Sales Tax #		Federal ID #	"Applicat	ion Form"
Type of Business		Square Footage		Scavenger Service	- Applicat	
Number of Vending Machines:	Food	Drink	Snack	Cigarette	mirrors t	ne renewal
Number of amusement Devices/Games	etc.				notice in	formation.
Ownership Type	tion O Partnership					
Building Owner or Managemer	nt Company		Diraca		- The rene	wai mailing i
					meant to	assist vou ir
Address						
Emergency Key Holders List Name, Home Address, Home F	hone of who to contact in case of	f emergency other than busines:	s owner:		completi	ng the new
1.					onling nr	00000
2.						06233.
Type of Business		Square Footage		Scavenger Service		
Number of Vending Machines:	Food	Drink	Sneck	Cigarette		

BACK TO WORKSPACE

ALLINDI Gale	TO AVOID PENALTIES, PLE	BUSINESS LICENSE RENEWAL NOTICE TO AVOID PENALTIES, PLEASE PAY ON OR BEFORE THE DUE DATE OF JANUARY				
A FROUD & P	PLEASE UPDATE PRE-PRINTED DA	ATA OR SUPPLY	ANY NEW INFORMATIN FORM BY THE DUE DA	ON WHERE APPRO	OPRIATE.	
MAILING ADDRESS		BUSINESS	LOCATION:			
P						
		License Acc Phone: Federal Tax	count No: Number:			
PRINCIPAL'S	NAME AND ADDRESS		LICENSE TYP	ES AND FEE	S	
Carrier Concerns of the Second		BUSIN	ESS LICENSE FE	E	\$	
NAME		VI	ENDING MACHIN	NES ON PROP	ERTY	
CITY ST & ZIP			G CODE # (See Back)	Office Use Only	FEE AMOUNT	
PHONE NUMBER				Jug Number	\$	
					\$	
FAX NUMBER					\$	
EMAIL ADDRESS:					5	
REFUSE PROVIDER:					•	
CONTACT NAME AND AD	DRESS TO MAIL BUSINESS				*	
ENGLINGE IN ON FERCINE	TAN DESINESS LOCATION.				\$	
					\$	
EMERGEN					\$	
NAME	CT KET HOLDERS				\$	
CITY	DUONE	* TOBAC	CO LICENSE FE	E (See Back)	\$	
	THOME.	LATE FEI			\$	
NAME		PLEASE	REMIT TOTAL F	EE DUE	\$	
CITY	PHONE	DO NOT MAI	L TO P.O. BOX			
I hereby certify that the state I certify that I agree to abide	ements contained herein are true and correct. by and comply with all rules, regulations and	DATE RECEIV	ED	E USE ONLY		
Ordinances of the Village of to license revocation and/or	Glendale Heights. Failure to do so could lead fine(s).	BUSINESS	\$	LIC. NO.		
		VENDING	\$	LIC. NO.		
Applicants Signature:		TOBACCO	\$	LIC. NO.		
Title:		LATE FEE	\$	LIC. NO.		
PLEASE SEE BACK		TOTAL				

All information is saved automatically.

Application forms Business License/Registration Applic	sation Code Red Form 1	Keyholder and Alarm Form	w Business Building and Zoning Appli	cation Waste Water Discharge Survey Report			
BUSINESS LICENSE/REGIS	TRATION APPLICATION						
Business Information Business Name			Business Address				
Business Phone		Sales Tax #		Federal ID #			
Type of Business		Square Footage		Scavenger Service			
Number of Vending Machines:	Food	Drink	Snack	Cigarette			
Number of amusement Devices/Games et	Number of answement Devices/Cames etc.						
Ownership Type O Sole Ownership O Corporatio	on O Partnership						
Building Owner or Management	Company		Phone				
Address							
Emergency Key Holders List Name, Home Address, Home Ph 1.	one of who to contact in case of eme	rgency other than business owner:					
2.							
Type of Business		Square Footage		Scavenger Service			
Number of Vending Machines:	Food	Drink	Snack	Cigaratta			
Number of Amusement Devices/Cames e	te.						
BACK TO WORKSPACE				All information is saved automatically.			

Ensure you enter up to date accurate information as Cloudpermit is the system used in communicating with Community Development staff for the application submission, receiving a response on approval or denial requiring additional submission, billing and online payment.

Once you have completed the required information you can "Close Forms and Go To Workspace" to move on in the application process.

ł	BACK TO WORKSPACE	All information is saved automatically.	PREVIOUS FORM	CLOSE FORMS AND GO TO WORKSPACE
20	130//08240/9001130113851010) 2024-12-05112:05:27.0//2 (8)			

Your "Required Tasks" have been updated with the completion of the required fields in the "Application Form".



"New and Renewals" won't typically require "Attachments" unless license type requires attachment of information or circumstances identified in the review require such action. The following is provided for information purposes. To attach an item click on "Open".

() ATTACHMENTS







When you are required to attach a document, and have dragged it into the "Attachment" area, the next screen will ask you to confirm what information is on the attachment.



	- Select -
	Liquor License
	Owner Information
	Parking Plan
	Passenger Transportation Experience
	Plat / Survey / Legal Description of Property
N	o attachments

Check the box in the dropdown list of the type of attachment submitted. In the example for a new rental property, the paper application form from the Village was filled out and scanned in. The attachment contains both the Owner and Tenant information. Both types of attachments can be check in the dropdown in this case. Once the attachment "Type(s)" are selected and the document described, the applicant can restrict the viewing of the document to themselves and the Village, or allow other related parties (managers/owners) to also be able to view the attachments. Select "Done" and the attachment will be stored in the record.



Repeat the process for all required attachments, as well as other items that are desired / needed to be added to the record, e.g., a long list of Tenants, is listed for submission for review by Village staff. Again...this is not needed in the typical application submission.



The "Required Tasks" check list has been updated and a green check mark displayed indicating the next step for submission is waiting for action.

	ION		
CURRENT STEP:	DRAFT 1/5 NE	XT STEP: SUBMITTED	D
REQUIRED TASKS			Application needs to be signed off before submission.
Parties	Application	Attachments	Fees & Payments
You need to complete	required tasks to conti	nue to the next phase.	n
	(!) Applicat	tion needs to be signed off before submission.

Cloudpermit 🗩		⑦ Support	Q 1	Messages	A Ditimus Too ∨	
BACK TO DASHBOARD	A / 2178 BLOOMINGDALE RD	MORE ACTIONS	~	SIGN OF		
Licensing						

2178 BLOOMINGDALE RD, Glendale Heights IL

Latest location update: 12/5/2024, 3:30 PM

	Category General Business licer	nse Ne	ork type ew		
	SHOW MAP				
	PIN 02223090090000			Submitted 12/5/2024, 3:26 PM	
		ION			
	CURRENT STEP:	DRAFT	1/5	NEXT STEP: SUBMITTE	Ð
1	REQUIRED TASKS				
			/		

Your Business License Application is ready to submit. Select the "Sign Off Application" button, after you have reviewed your information, and sign off submitting your application for Village staff review before you will get notification to pay and get your license issued.

Application needs to be signed off before submission.

You need to complete required tasks to continue to the next phase.

Application

Attachments

Fees & Payments

Parties

Side Note: You can take additional actions from the "More Actions" tab. We recommend you utilize the "Support" feature to learn about Cloudpermit and examine features of the system.



Si	q	n-	off
	-		

LICENSE APPLICATION SIGN OFF

Primary Address				
Address	Municipality			
1000 SPRUCE ST 1B	Glendale Heights IL, Illinois		Clickon	the "Sign
				the sign
Property Information				-
Address	PIN	Legal description		
1000 SPRUCE ST 1B (Primary)	05032110260000			
Purpose of Application				
Application type				
Rental - Condominium Unit / Renewal / Single Family Rental				
PARTIES			close ~	
Applicant, Property owner				
Ditimus Too 245 E. North Avenue 60139 Glendale Heights, Illinois				





I hereby certify that the statements contained herein are true and correct. I certify that I agree to abide by and comply with all rules, regulations and Ordinances of the Village of Glendale Heights. Failure to do so could lead to license revocation and/or fine(s).

Application needs to be signed off by the Applicant

DOWNLOAD SIGNED	FORM 🕹
]

You can "Download Signed Form" to view a printable application for your records if desired or just sign into your account to view your property records.

Select "Submit Application" to forward notification to Community Development staff that your application is ready for the review.

Li	cense Application				
For use by Principal Authority					
Cloudpermit application number US-IL29730-L-2024-29					
Application submitted to Glendale Heights IL, Illinois					
Primary Address					
Address 1000 SPRUCE ST 1B					
Municipality Glendale Heights IL, Illinois					
Property Information					
Address	Legal description	PIN			
1000 SPRUCE ST 1B (Primary)		05032110260000			

it — Renewal — Single Family Rental								
r								
	First name Ditimus		Corporation or partnership					
	Unit number		Lot / Con.					
	ZIP code 60139		State Illinois					
		Mobile phone +1 630 555-9999	1					
		Email ditimusdogtoo@gma	ail.com					

ssuance of this permit, the Applicant shall receive approval of the highway authority for the type size of insideration of the issuance of said permit, I agree that, in the erection and use of the structure covered form to the regulations set forth in the local Zoning Ordinance and in the local Health Ordinance and in ince, and I also agree that all work performed under said permit will be in accordance with the plans and impanies this application, except for such changes as may be authorized by the Building Officer, and ire covered by said permit only for the purpose it was applied for.

10/15/2024, 3:23:42 PM CDT by Ditimus Too.

Your application "Current Step" has been updated to reflect "Submitted 2/5 Next Step: In Review"

CURRENT STEP: SUBMITTED 2/5 NEXT STEP: IN REVIEW					
~	~	~	0		
Parties	Application	Attachments	Fees & Payments		

Your submission receipt has been confirmed to you by email.





You can click on the "Open Application" in the email to be directed to sign in to Cloudpermit to review you submission.

- This is just notification of submission and you application is in the que to be reviewed.
- Approved reviews will move you on the payment and license issue steps.

	Cloudpermit 🗩
Hi,	
The status of the ap now: Submitted.	oplication for 1000 SPRUCE ST 1B in Glendale Heights IL is
Click the application	link below and you will be redirected to the application.
Open applicati	on
If the button o	does not work, copy this link directly on to your browser.
Please Note: This er Replies to this email to get in touch with (logging into Cloudpe	mail has been sent from an address that is not monitored. will not be read or responded to. If you need assistance or wish 3lendale Heights IL, Licensing, you can send them a message by ermit or contacting them separately. Thank you.
	Cloudpermit 🗩
rd 🕲	 Not approved in review will require additional

action on your part.

If you choose to be redirected back to your Cloudpermit account from the email, you can work on creating an application for your other business properties in Glendale Heights. You do not have to wait for your first submission to be approved by review in order to work on adding other properties. Example: Your company has two locations in town.



"Copy as a new workspace" will allow you to enter your other property address and go through the steps for your next submission.

Side Note: You can check your "Profile" information in the upper right corner and can change some of the fields. However, email information remains the fixed addresses established at the initiation of your registration.

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			Email address Current email address ditimusdogtoo@gmail.com Professional users I am an Architect, Engineer, Designer, Consult Change password Current password	Int, Contractor or similar New password	CHANGE PASSWORD C			

Now that your Business License Application is submitted, the first step in complying with Village Ordinance using Community Developments new Licensing and Renewal process has been completed.

- The next step is a review by Village staff to confirm the necessary information has been received.
- You must wait for the emailed notification that you can return to the Cloudpermit account to either provided corrected information in order to proceed, or be notified that the review approved you application and payment must be submitted in order to reach the issuance of your properties Business license/registration.
- The last step, after you have paid and your license issued, will be to determine if your property requires inspection. New, never licensed before businesses will require inspections that will be indicated in the license "Workspace". Other circumstances may result in notification for inspection(s).

Welcome to Glendale Heights Business Licensing in Cloudpermit.