NOTICE TO BIDDERS AND INVITATION FOR BIDS
FOR THE
PAYSON CIRCLE LIFT STATION REHABILITATION
VILLAGE OF GLENDALE HEIGHTS
DUPAGE COUNTY, ILLINOIS

RECEIPT OF BIDS
Sealed bids to complete all work required for the Payson Circle Lift Station Rehabilitation will be received by the Village of Glendale Heights, DuPage County, Illinois until 10:00 a.m., (Local Time), Tuesday, March 24, 2020. Thereafter, or as soon as thereafter is practicable, all bids received will be publicly opened and the bid prices read aloud. Sealed envelopes or packages containing bids shall be addressed to the Office of the Village Clerk, Glendale Heights Civic Center, 300 Civic Center Plaza, Glendale Heights, Illinois 60139, and shall be marked “Sealed Bid – Payson Circle Lift Station Rehabilitation.”

The work in general shall consist of the rehabilitation of an existing sewage lift station including demolition and disposal of a dry pit station housing pumps and controls, furnish and install new submersible pumps in existing wet well, new pump controls, new generator, site fencing, temporary bypass pumping and flow meter vault.

A MANDATORY Pre-Bid Meeting will be held on Tuesday, March 17, 2020 at 10:00 a.m. local time, with all prospective bidders for the purposes of clarification, questions, site inspection, etc. Bidders will be responsible for signing an attendance register. Meeting will start at the Public Works office, 1615 Glen Ellyn Road, Glendale Heights, IL 60139, and will then continue and adjourn at the project site (weather permitting). No other individual information session will be held by the Owner relating to this bid.

CONTRACT DOCUMENTS
This work shall be performed in accordance with the contract documents, copies of which are on file for review at Baxter & Woodman, Inc., 8678 Ridgefield Road, Crystal Lake, IL 60012 and may be obtained from BHFX Digital Imaging, www.bhfxplanroom.com, upon a non-refundable payment of $100.00 per set of Bidding Documents. Documents can be purchased only through BHFX Digital Imaging.

No bidding documents will be issued after 4:30 p.m., Monday, March 16, 2020. All questions about the meaning or intent of the Contract Documents shall be directed to the Engineer (Telephone 815.444.4435 or email sverseman@baxterwoodman.com). Interpretations or clarifications considered necessary by Engineer in response to such questions will be issued by Addendum emailed by the Engineer’s designated independent distributor to all parties recorded by Engineer’s designated independent distributor as having received the Bidding Documents. Questions received less than five (5) business days prior to the Bid Opening (no later than 4:30 p.m., Tuesday, March 17, 2020) may not be answered. Only questions answered by formal written Addendum will be binding. Oral and other interpretations or clarifications will be without legal effect.

All proposals must be submitted on the forms provided and in compliance with the Instructions
to Bidders. Submission of a bid shall be conclusive assurance and warranty that the bidder has examined the plans, the site of the work and the local conditions affecting the contract and understands all of the requirements for performance of the work. The bidder will be responsible for all errors in its proposal resulting from failure or neglect to conduct an in-depth examination. The Village of Glendale Heights will in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder. The bidder shall not take advantage of any errors or omission in the plans or proposal.

**BID SECURITY**
Each bid shall be accompanied by a proposal guaranty in the form of a bid bond, executed by a corporate surety company, a bank cashier’s check or a certified check payable to the Village of Glendale Heights for not less than five percent (5%) of the amount bid. The proposal guaranty checks of all, except the two lowest responsible bidders, will be returned after the proposals have been checked and tabulated. The proposal guaranty checks of the two lowest responsible bidders will be returned after the contract and the contract bond of the successful bidder have been properly executed and approved. Bid bonds will not be returned.

**RIGHT TO REJECT BIDS**
The Village of Glendale Heights reserves the right to waive technicalities and to reject any and all proposals for any reason deemed in the best interest of the Village of Glendale Heights.

**AWARD OF CONTRACT**
Unless all bids are rejected, the contract award will be made to the lowest responsive responsible bidder. In determining who the lowest responsive responsible bidder is, the Village of Glendale Heights will consider all factors that it, in its discretion, deems relevant in determining who the lowest responsive responsible bidder is. Bidders who are awarded a contract shall be required to provide a Contract Bond conditioned for the completion of the contract, for the payment of material used in the work and for all labor performed in the work, whether by subcontractor or otherwise, in the total amount of the contract sum upon execution of the contract.

**PAYMENT OF PREVAILING WAGES**
The general prevailing rate of wages in DuPage County for each craft or type of worker or mechanic needed to execute the contract or perform the work, also the general prevailing rate for legal holiday and overtime work, as ascertained by the Illinois Department of Labor, shall be paid for each craft or type of worker needed to execute the contract or to perform the work.

Village of Glendale Heights
Linda Jackson, Village President