

NOTICE TO BIDDERS

The Village of Glendale Heights will receive sealed bids for Mowing and Landscaping Maintenance Opportunities for Various Locations in the Village of Glendale Heights, IL.

Bids are due and will be opened and read aloud on the December 15, 2023 at 10:00 A.M., Local Time, at the Village Hall, 300 Civic Center Plaza, Floyd Brown Meeting Room, Glendale Heights, IL 60139.

The Village will hold a **MANDATORY** Pre-Bid Meeting to answer any questions concerning this project. The meeting will be held on **December 6, 2023 at 9:00 a.m.** at 300 Civic Center Plaza, Floyd Brown Meeting Room, Glendale Heights, IL 60139.

Each bid shall be accompanied by a Bid Security. A bid security shall be a Bid bond, certified check, bank draft, or cashier's check in an amount of 10% of the contract total.

The successful bidder shall furnish a satisfactory performance bond within ten (10) business days after notification of the bid award in an amount not to exceed one hundred percent (100%) of the total bid price. The bond must be with a bonding company acceptable to the Village of Glendale Heights. Failure to furnish a satisfactory performance and payment bond within the period specified shall be cause for rejection of the bid.

The Bidding documents and Specifications for said services may be obtained and reviewed at the Office of the Purchasing Division, Finance Department 300 Civic Center Plaza, Glendale Heights, during regular business hours.

Bids shall only be withdrawn with written consent of the President and Board of Trustees of Glendale Heights. The Village of Glendale Heights reserves the right to reject any or all bids and to waive any informality in the bidding.