

**PROPERTY ENHANCEMENT COMMITTEE  
MEETING MINUTES  
June 24, 2020**

Present: Chair Bill Schmidt, Sandy Gresik, Jim Hilborn

Also Present: *Staff liaison:* Tom Bialas, Steve Kalish, Trustee Chester Pojack,

Absent: Paul Gasiiecki, Syed Razvi, Mohammed Siddiqi (excused)

Chairman Schmidt called the meeting to order at 6:38 PM.

**Minutes**

The February 26, 2020 minutes were approved.

**Discussion Items:**

- General Discussion of Code Enforcement during the Covid-19 Pandemic.
  - The Village followed the Governor's Executive Order closing the building to the public; however, as essential workers, the Village remained open. The Village implemented social distancing requirements for staff. Employees wear masks around the office and inspectors are wearing PPE (Personal Protection Equipment) when on inspections.
  - Inspections were limited to essential inspections that would need to be completed in a timely manner. For Example, real estate transfers with closings pending. Commercial inspections performed by B&F Inspection Services, as contracted with the Village, also continued during the pandemic as construction was identified as essential work by the Governor's order.
  - People needing inspections were asked health and safety questions related to the Covid-19 illness to screen those who would be at the inspection. Additionally, the number of people accompanying / present with inspectors during inspections was restricted to minimize person-to-person contact.
  - Community Development also began processing permits, licensing and payments via internet and phone transactions to accommodate the closure of the building.
  - Village offices are to re-open to the public in July based on the Governor's next phase in dealing with the pandemic. In addition to the front counter services, the internet and phone transactions will continue to help with customer needs.

**Topic of Discussion – Miscellaneous Discussion by Committee**

- Trustee Pojack discussed a property on Hilton with a gazebo, patio and garden that has issues with the HOA and permitting concerns. The property is being looked into by Com Dev.
- Trustee Pojack advised that 2170 Payson Circle frequently keep the garbage cans out in front of the home. The property is being looked into by Com Dev.
- Member Gresik and LCEO Kalish discussed the new garbage corral in the Waters Edge complex. This corral was previously discussed as frequently having garbage around and the gate left open. LCEO Kalish obtained compliance after contact with the property owners / management at the complex.

- Chairman Schmidt discussed the on-going property maintenance issues with 1336 Davine. LCEO Kalish discussed the on-going enforcement action that continues in an effort to bring the property into compliance.
- Chairman Schmidt inquired about damage to a drainage pipe east of Burdette and just north of 760 E North Avenue. AtD. Bialas reported that the drainpipe was replaced and PW had examined the pipe and outflow.

**Next Meeting:**

- The next Property Enhancement Committee Meeting will be August 26, 2020 at 6:30 pm in the Council Chamber on the second floor at Village Hall.

**Adjourn:** Chairman Schmidt adjourned the meeting at 7:40 PM.