



APPLICATION ONLY – NOT A PERMIT

APPLICATION FOR PERMIT – PARADE, PROCESSION, OR MARCH USING THE PUBLIC WAY

Application must be submitted no less than fifteen (15) or more than thirty (30) days prior to the event.

MAIL TO: Glendale Heights Village Clerk
300 Civic Center Plaza
Glendale Heights, Illinois 60139

DATE: _____
A non-refundable application fee of \$35.00 must accompany this application.

1. Name: _____

Sponsoring Person, Group of Persons, or Organization: _____

Address: _____ Zip Code: _____

Daytime Telephone Number: _____

2. Name of Contact Person: _____

Daytime Telephone Number: _____ Fax: _____

Cell Phone: _____ Email: _____

3. Name of Person Signing Application: _____

Daytime Telephone Number: _____ Fax: _____

Cell Phone: _____ Email: _____

4. Popular Name of Event: _____

5. Type of Activity (Circle One): PARADE PROCESSION MARCH

6. Date of the Event: _____

7. Start Time: _____

8. End Time: _____

9. Starting Point, Termination Point, and Specific Route to Be Traveled: _____

10. Approximate Number of Persons Participating in the Event: _____

11. Maximum Number of Persons Participating in the Event: _____

12. Approximate Number of Vehicles Participating in the Event: _____

13. Maximum Number of Vehicles Participating in the Event: _____

14. Description of the Types of Vehicles Involved: _____

15. Approximate Number of Animals Participating in the Event: _____

16. Maximum Number of Animals Participating in the Event: _____

17. Description of the Types of Animals Participating in the Event: _____

TERMS AND CONDITIONS

The applicant must promptly reimburse the Village of Glendale Heights for (and make good to it) any and all damage of any kind to any property of the Village which may result from the use by the applicant of the Village's premises under the permission granted herein, and the applicant further agrees that it will not hold liable the Village for or in account of any losses or damages to property owned by it or controlled by the applicant or for or on account of any loss or damage sustained by the applicant as a result of injuries to employees, volunteers, or agents of the applicant.

The applicant agrees to indemnify, save and keep harmless the Village of Glendale Heights, its officers, agents and employees of and from any and all liabilities, liens, judgments, costs, damages and expenses which may be suffered by the Village and or any of its officers, agents or employees or which may accrue against or be charged to or recovered from the Village or any of its officers, agents, or employees for any damage caused by the applicant and or any of the applicant's officers, agents, employees or any other persons for whom the applicant is responsible which may result from the use of the Village's premises under the permission granted herein.

If the applicant intends to place a reviewing stand or other obstruction on the public way, the applicant must execute and deliver to the Village of Glendale Heights a certificate of Comprehensive General Liability Insurance, showing the Village of Glendale Heights as an "Additional insured as their interests may appear" limits of liability \$500,000 per person, \$1,000,000 per occurrence.

SIGNATURE OF APPLICANT: _____

TITLE: _____

DATE: _____