



Village of Glendale Heights  
Community Development Department  
300 Civic Center Plaza  
Glendale Heights, Illinois 60139  
630 260-6030

## REAL ESTATE TRANSFER CERTIFICATE OF COMPLIANCE APPLICATION

This application shall be filed no less than 21 days prior to transfer of property and be accompanied by a Plat of Survey dated within one year of listing and a copy of the listing.

Location \_\_\_\_\_ Phone Number for Inspection \_\_\_\_\_

Name of Seller \_\_\_\_\_ Phone Number(s) \_\_\_\_\_

Address of Seller \_\_\_\_\_

Name of Purchaser \_\_\_\_\_ Phone Number(s) \_\_\_\_\_

Address of Purchaser \_\_\_\_\_

Name & Address of Purchasers Mortgage Holder \_\_\_\_\_

Real Estate Office \_\_\_\_\_ Phone \_\_\_\_\_

Real Estate Office Address \_\_\_\_\_

Attorney \_\_\_\_\_ Phone \_\_\_\_\_

Attorney Address \_\_\_\_\_

Permanent Parcel Number (PIN) \_\_\_\_\_

Type of Property:

- \_\_\_\_\_ Single Family
- \_\_\_\_\_ Condominium
- \_\_\_\_\_ Town House
- \_\_\_\_\_ Multi-Family/Number of Units
- \_\_\_\_\_ Commercial
- \_\_\_\_\_ Industrial
- \_\_\_\_\_ Vacant Lot

FEE \_\_\_\_\_

THE ISSUANCE OF A CERTIFICATE OF COMPLIANCE SHALL IN NO WAY BE CONSTRUED TO BE GUARANTEE IN ANY WAY BY THE VILLAGE OF GLENDALE HEIGHTS THAT THE STRUCTURE IS FREE FROM ANY DEFECTS