

SENIOR CITIZEN UTILITY TAX REBATE – 2012 PROGRAM

POLICY: The Village of Glendale Heights will reimburse Village utility taxes paid by qualifying Senior Citizens. The latest dated income guidelines for the year being reimbursed will be used. For 2011, gross income must be at or below \$40,000 per filed U.S. income tax return, (Form 1040, 1040A, 1040EZ,) or other appropriate evidence. An eligible applicant must be age 65 or older; head of the household; and a homeowner or renter, who pays for the utilities taxed directly to the utility company. A flat reimbursement of \$75.00 will be made.

PROCEDURES:

1. ***ALL applicants must complete an application form.***
2. Applications must be submitted no later than April 30, 2012. Applications received after that date, are not eligible.
3. Reimbursement will be made within 30 days following receipt of a completed and signed application.
4. Applicant must provide proof of the following:
 - a. Age - Driver's license, birth certificate, Medicare card or other acceptable form of identification. Once established, proof of age does not need to be provided in future years.
 - b. Home Ownership/Renter Status - Tax bills or lease for the address for which reimbursement is requested. Must be same name as rebate application and ID used for identification.
 - c. Income - Copy of U.S. tax return for year reimbursement is requested showing gross income or other proof of income acceptable to the Village.
 - d. Payment of utilities as evidenced by a copy of a recent Electric, Natural Gas, Telephone or Cellular Phone bill. Cable bills (Comcast, WOW!) do not include municipal utility taxes, and will not be considered.

Documents submitted for proof of age, home ownership/renter status, and paid utility bills will be verified, copies, and original submittal document returned to applicant upon submission of application. ***Do not submit this documentation by mail.*** We cannot be responsible for undelivered mail.

5. If Married - One of the spouses being 65 or over qualifies if the other requirements are fulfilled.
6. For applicants who attain the age of 65 years during the year for which an application is filed, reimbursement will be made starting in the month the applicant attains age 65, regardless of whether the billing starts before or after the applicants date of birth.
7. Rebate will be made for principal residence addresses only. No business or multi-family addresses will be applicable.
8. The flat rebate to any qualifying applicant will be \$75 per year.

**VILLAGE OF GLENDALE HEIGHTS
SENIOR CITIZEN UTILITY TAX REBATE
2012 PROGRAM APPLICATION**

1. Name: _____ 2. Date: _____

3. Address: _____ 4. Phone: _____

Applicants must provide proof of age when submitting application. Please present driver's license or other proof of age for verification.

5. Are you (Please check all that apply)

_____ Head of Household _____ Homeowner
_____ Renter _____ Other _____

Applicant must provide copy of property tax bill, rental or lease agreement corresponding to the address for which utility bills were paid for verification.

6. Gross income for 2011 \$ _____

Attach copy of that portion of U.S. tax return which shows gross income, IRS notice 703, Social Security 1099 Statement, or other proof of income.

APPLICANT CHECK LIST

I certify by my signature below that:

- I am age 65 or older (or my spouse is 65 or older)
- I reside in the Village (either own, rent, or lease)
- I had gross income in 2011 not exceeding \$40,000
- The utilities are billed in my name, and that I pay the utilities
- All the information provided, as a part of this application, is true and correct

Signature of Applicant

FOR VILLAGE USE ONLY:

1. Proof of Age _____
2. Proof of Income _____
3. Proof of Ownership/Rental _____
4. Verification of Utility Taxes Paid _____

Verified by _____ Date _____